

MidAmerica Nazarene University
Graduate Studies in Education
MASTER OF EDUCATIONAL TECHNOLOGY DEGREE
GRADUATE CATALOG
2005-2006

FOUNDED IN 1966

Accredited by:
The North Central Association of
Colleges and Schools

Dr. Edwin H. Robinson, President

Office of Graduate Studies
Metz Hall
Division of Education - Room 215

MidAmerica Nazarene University
2030 East College Way
Olathe, Kansas 66062
PH: 913-791-3292
FAX: 913-791-3407
EMAIL: met@mnu.edu

This Graduate Catalog is a supplement. Details on the curriculum, administration, and faculty of the University are available through the general Catalog.

FROM THE PRESIDENT

A Message for Graduate Students

Professionals, regardless of their fields, are known for the integration of competent practice, committed integrity and consummate passion for their work. I want to congratulate you for choosing a graduate educational program at MidAmerica Nazarene University where quality faculty and student colleagues will resource these professional goals in your life and work.

Here at MNU's Graduate Education program, we like to say we are assisting 21st century educators with 21st century resources. Our hope is that your experience at MidAmerica will position you as a servant leader in your classroom, school, and district for years to come. We have good reason to believe that it will, since educators before you have experienced that very reality.

Please accept my personal welcome to the university community and my admiration for your initiative in this important step in your development as a 21st century educator.

GRACE and PEACE,
Dr. Edwin H. Robinson, President
MidAmerica Nazarene University
August 2005

TABLE OF CONTENTS

Graduate Programs.....	1
General Information.....	1
Distinctive Features.....	2
Accreditation.....	2
Responsibilities of the Student.....	3
Admission Procedures	3
Attendance Policy	3
Transfer Credit	3
Time Limit and Student Load	4
Withdrawals and Course Drops	4
Financial Aid.....	4
Grading Scale	5
Graduation Requirements	5
Master of Educational Technology Degree	6
Mission Statement.....	6
Statement of Purpose	6
The Program.....	6
Admission to Program	7
Grievances.....	8
Tuition and Payment Plans	9
Payment Plans 2005 - 2006.....	9
Course Descriptions	10
Program Course Schedule 2005 - 2006	12
Administrative Officers.....	13
Program Faculty	13
NKC School location and equipment	14
Notice of Non-discrimination	14

GRADUATE PROGRAMS

FOCUS

Graduate study at MidAmerica Nazarene University is conceptualized as an opportunity for the individual to pursue an area of study that will facilitate his/her professional and personal development. The curriculum and climate are designed to encourage each student to develop a dynamic social conscience that will enable him/her, through personal contributions, to express God's love for humankind.

GENERAL INFORMATION

This Graduate Catalog is a supplement to the Catalog that is published by the University and is designed to provide specific information about master degree programs. It is intended to remain in effect for the period for which it is issued. However, the material in this catalog is for information only and does not constitute a contract between the student and the University. The University reserves the right to revise policies, amend rules, alter regulations, and change financial charges at any time in accordance with the best interest of the institution. Whenever changes occur, an effort will be made to notify persons who may be affected.

The effective date for the policies, regulations and information will be the beginning of each new program cycle. Enrollment in the degree program is designed to lock in financial charges during the planned length of the program cycle.

Additionally, the University reserves the right to determine the number of students in each class. If an insufficient number of students enroll, the University reserves the right to cancel the course, to change the time, or to provide a different instructor.

MidAmerica Nazarene University policy prohibits discrimination on the basis of race, sex, religion, age, color, creed, national or ethnic origin, marital status, or handicap in the recruitment and admission of students and in the operation of all college programs, activities and services.

MidAmerica Nazarene University is in compliance with the Family Educational Rights and Privacy Act which is designed to protect the privacy of educational records.

DISTINCTIVE FEATURES

THE UNIVERSITY

MidAmerica Nazarene University offers the individual the opportunity to pursue a masters degree in the context of a Judeo-Christian environment. MidAmerica Nazarene University is supported by the Church of the Nazarene and its 500 congregations in Kansas, Missouri, Nebraska, Iowa, North Dakota, South Dakota, and Minnesota. At the same time the University is ecumenical in spirit and is open to all who wish to pursue academic excellence. The University motto, "To Learn, To Serve, To Be," characterizes the institution's goal to develop individuals who are committed to learning and dedicated to the personal responsibility of service to others in contemporary society.

THE CAMPUS

The historic and current commitment of the University to the ideal of intellectual, spiritual, and physical wellness precludes the use of tobacco, illegal drugs, or alcohol during university activities or on the campus.

ACCREDITATION

MidAmerica Nazarene University is accredited by the North Central Association of Colleges and Schools to offer the Associate, Bachelor, Master of Education, Master of Educational Technology, Master of Business Administration and Master of Counseling degrees. Membership in one of the six regional accrediting associations in the United States indicates that the university has been carefully evaluated and found to meet standards agreed upon by qualified educators and the association's governing board. Program accreditation has also been achieved from the Kansas State Board of Education, the Kansas Board of Nursing, the National League for Nursing (NLN), and National Association of Schools of Music (NASM).

Additionally, the University holds membership in the following:

- American Association of Colleges for Teacher Education (AACTE)
- Association of Collegiate Business Schools and Programs (ACBSP)
- Council for Christian Colleges and Universities (CCCCU)
- Heart of America Athletic Conference
- Kansas Foundation for Private Colleges
- Kansas Independent College Association (KICA)
- Midwestern Association of Graduate Schools (MAGS)
- National Association of Intercollegiate Athletics (NAIA).
- National Christian College Athletic Association (NCCAA)
- Olathe Area Chamber of Commerce
- Association of Independent Liberal Arts Colleges of Teacher Education (AILACTE)
- Kansas Associated Private Colleges of Teacher Education (KAPCOTE)
- Association for Supervision and Curriculum Development (ASCD)
- Kansas Association for Supervision and Curriculum Development (KASCD)
- Kansas Association of Colleges for Teacher Education (KACTE)

RESPONSIBILITIES OF THE STUDENT

The graduate student is responsible for knowledge of the regulations and policies as published in the Graduate Catalog. The student should take the initiative to see that all necessary forms are completed and returned to the appropriate Office of Graduate Studies, i.e., Division of Education, Metz Hall, room 215.

ADMISSION PROCEDURES

Application forms for admission to the graduate program may be obtained from the Program Director or online at www.mnu.edu/education/met. That application, together with official transcripts from the applicant's baccalaureate degree granting institution and all previous graduate work, must be submitted to the Office of Graduate Studies.

Admission status is determined by the Program Director and the Graduate Council according to the criteria described in the program area. Either regular admission status or **conditional admission** status may be awarded to the candidate. Admission to graduate study does not necessarily constitute admission to candidacy for the master's degree.

ATTENDANCE POLICY

The Master of Educational Technology degree program at MidAmerica Nazarene University is a concentrated 14-month program. It is hoped that students will acquire theory-based practical knowledge and skills in their program of studies. The graduate program puts a great emphasis on student participation in very highly interactive courses. Therefore, participation in the program may require an alteration in the student's personal schedule for the duration of the program so that full participation in all course activities is possible.

Instructors can not recreate or provide new activities to replace interactive learning experiences which occur in regularly scheduled classes. Absence from these and other learning experiences will impact the student's grade for the course. Instructors provide specific details regarding this policy in their syllabi for their courses.

Extended absences due to pregnancies, contractual obligations, etc. will necessitate taking a course out of sequence and may delay completion of the program. Students should plan their personal schedules and allocate sufficient time to have a professionally and personally rewarding graduate experience.

TRANSFER CREDIT

Transfer work is not normally considered for "packaged" programs due to the nature of the degree.

TIME LIMIT AND STUDENT LOAD

Graduate degree programs are designed as accelerated programs to be completed within a specified time period. If a student does not complete during that period, a time limit of six years from the start date of the first course in the program at MidAmerica Nazarene University, is allowed to complete degree requirements. Policies and charges in effect at the time of extension or reactivation will be applied. A student will be considered a full-time student if enrolled for the prescribed number of hours in the packaged program during a given term.

Students who extend their studies beyond the packaged program timeline must maintain 2 hours of enrollment per term until their program is complete. Failure to do so will result in withdrawal from the program.

WITHDRAWALS AND COURSE DROPS

A student withdrawing from the program or dropping a course must complete a request for withdrawal and file it with the Program Director. The student will be placed on inactive status and must reactivate within the six-year period in order to complete the degree using credits previously accumulated. Requests for return to active status should be filed with the Program Director.

Due to Federal Regulations the official date of withdrawal will be at the point the student contacts the Master of Education office. The student will then be placed on inactive status. Requests for return to active status should be filed with the Office of Graduate Studies in Education. Financial aid is affected by a withdrawal.

See the chart below for refund policy:

Drops prior to first night of class	100% refund
After week 1	80% refund
After week 2	60% refund
After week 3	40% refund
After week 4	20% refund
Beyond week 4	-0- refund

FINANCIAL AID

All master degree programs are approved for guaranteed student loans. Information and applications may be obtained from the Student Financial Services Office (913-791-3298).

GRADING SCALE

The grading scale for graduate study follows the alphabetical system. The following scale and grade points are used:

A	4.0
A-	3.7
B+	3.3
B	3.0
B-	2.7
C+	2.3
C	2.0
C-	1.7
D+	1.3
D	1.0
D-	0.7
F	0.0
I	**
IP	work in progress
W	Withdrawn

**A grade of incomplete due to illness or an unavoidable emergency must be removed within a period of time mutually agreed upon by the student and instructor or the "I" becomes a permanent F.

GRADUATION REQUIREMENTS

All degree candidates must have earned at least a 3.0 grade-point average, completed their culminating project and be approved for graduation by the Graduate Council, and the Faculty.

The candidate must have all course work completed and the culminating projects submitted by July 30 to qualify as a summer graduate. Graduates will participate in the commencement and hooding exercises according to University policy. Financial obligations must be paid through April 1, 2005, in order to participate in commencement.

MASTER OF EDUCATIONAL TECHNOLOGY DEGREE

Graduate Studies in Education
Phone: 913-791-3292

MISSION STATEMENT

The Education Division seeks to develop master teachers who are able to use technology as a transparent, dynamic educational tool to engage all students and model the appropriate use of technology as a tool for transforming learning.

STATEMENT OF PURPOSE

The Master of Educational Technology program at MidAmerica Nazarene University blends instructional design with technological implementation. It is designed for educators who want to develop skills in using technology to create learner-centered classrooms. The program has the following goals.

1. To develop basic proficiency and confidence in using technology.
2. To design, use and assess engaged and authentic learning experiences to motivate students.
3. To blend theoretical foundations and current technology trends with practical classroom applications and strategies.
4. To encourage personal renewal through interaction with peers and experts.
5. To prepare graduates to take a leadership role in educational technology.

THE PROGRAM

The "packaged" concept of the Master of Educational Technology degree combines several attractive features to enhance the process of graduate study. Those features include:

- Degree completion in only 14 months
- Only one class night per week during the school year

- Concentrated summer sessions
- Focus on classroom application
- Clear plan of the course sequence
- Completion of the program within a cohort group
- Packaged tuition resulting in a lower cost per semester hour
- Tuition payments spread over the life of the program.

ADMISSION TO MASTER OF EDUCATIONAL TECHNOLOGY PROGRAM

REGULAR ADMISSION

The requirements for admission to graduate study for the Master of Educational Technology degree include:

completed application form

bachelor's degree from a regionally accredited college or university

grade-point average of at least 2.8 on a four-point scale

official transcripts from the baccalaureate degree granting institution and all previous graduate work.

CONDITIONAL ADMISSION

An individual who does not meet regular admission requirements but who desires to pursue work leading to a Master of Educational Technology degree at MidAmerica Nazarene University may be permitted to enroll conditionally in a limited number of graduate courses. Regular status may be gained after removal of deficiencies and/or completion of acceptable work at MidAmerica Nazarene University of not fewer than eight semester hours of graduate study.

SPECIAL NON-DEGREE ADMISSION

An individual who does not plan to become a candidate for the Master of Educational Technology degree at MidAmerica Nazarene University, but who wishes to enroll in a graduate course may be granted special admission status by submitting all admission application materials and meeting the admission criteria.

A student admitted by special admission is not expected to pursue a graduate degree from MidAmerica Nazarene University. Should the desire to pursue a degree occur, an application for a change of status should be filed with the Director of Graduate Studies. Current requirements for regular admission will be applied to the request for change.

Student Grievance Process

A. POLICY

The grievance policy of MidAmerica Nazarene University acknowledges that in any community there is the possibility of conflict. When faced with conflict, it is essential to create and maintain a spirit of cooperation and reconciliation. Conflict should be identified, clarified, and rectified in an expedient and just manner.

Therefore, grievances should be discussed with the individual student, staff, faculty, or administration member involved. Any grievance-type problem can normally be resolved through continued communication with the respective party. If the problem has not been resolved to the grievant's satisfaction, the following procedure must be followed.

B. PROCEDURE

1. The grievant will initiate discussion indicating the alleged offense with the person alleged to be responsible. If the two parties are unable to reach a mutually acceptable decision, the following steps may be invoked.
2. The grievant may then pursue the matter by submitting a written statement of the event(s) in question within fourteen (14) days of the alleged violation. This should include the time, place, and circumstances in which the event occurred. All evidences relevant to the grievance and related to proof of such grievance shall be attached to the written statement. This written statement must be submitted to the Program Director under whose jurisdiction the student falls.
3. If the grievant is dissatisfied with the resolution suggested, or if no response is made within three days by the Program Director (or selected representative), the grievant may request a hearing before the department's Grievance Committee. The Grievance Committee will schedule a hearing within seven days of the request for a hearing. The grievant will submit a copy of the written grievance to the Committee. Both the grievant and the person alleged to be responsible will have the option of appearing at this meeting to present his/her case. The Grievance Committee will inform both parties of their decision in writing within three days.
4. Deliberation of the Grievance Committee will be conducted in a closed session. A written summary of the proceedings and of the rationale for the decision shall be provided to the grievant, the person alleged to be the offender, the program director, the Associate Dean for Graduate and Adult Studies, and the Vice-President for Academic Affairs.
5. The grievant or person alleged to be responsible may appeal the decision of the Grievance Committee, but must file an appeal in writing within fourteen (14) days following the decision rendered by the Grievance Committee.

C. GRIEVANCE COMMITTEE

The Grievance Committee shall be composed of the program director, a non-program faculty member selected by the program director, and a student representative selected by the grievant. The non-program faculty member shall serve as the chair of the committee. The purpose of the Grievance Committee is not to change policy but to determine the presence of wrongful treatment and/or behavior.

D. APPEALS COMMITTEE

The Appeals Committee shall be composed of the two Associate Deans of MidAmerica Nazarene University, the program director, and one non-program faculty member appointed by the Associate Dean for Graduate and Adult Studies. The Associate Dean for Undergraduate Studies shall serve as chair for the Appeals Committee. A written summary of the proceedings and of the rationale for the decision shall be provided to the grievant, the person alleged to be the offender, the program director, the Associate Dean for Graduate and Adult Studies, and the Vice-President for Academic Affairs.

The decision of the Appeals Committee shall be final.

TUITION AND PAYMENT PLANS

The cost for the program is established each year as a package and includes tuition, fees, and books. This package is designed to lock in costs for the program. The program cost for 2005 - 2006 program is:

Tuition, Books, and Fees \$9,276

PAYMENT PLANS 2004 – 2005

MONTHLY

Registration Reservation	\$75
June 9	655
July 1	655
August 1	655
September 1	655
October 1	655
November 1	655
December 1	655
January 1	655
February 1	655
March 1	655
April 1	655
May 1	655
June 1	655
**July 1	686
<hr/>	
Total	\$9,276

****OR REMAINING BALANCE**

COURSE DESCRIPTIONS FOR MASTER OF EDUCATIONAL TECHNOLOGY

EDTC 6113 Exploring Technology Systems

This course will explore the various technology systems related to educational environments and general components of network technologies. Focus will be placed on the computer as an integral part of today's society and career opportunities that incorporate the use of computer technology.

EDTC 6213 Technology Standards, Trends, and Applications

This online course will develop participants' awareness of the historical development and the future impact of the computer. The National Educational Technology Standards will be introduced and discussion will relate to incorporating these standards into the curriculum. In addition, participants will review technology standards for new teachers and the impact these have on veteran teachers.

EDTC 6313 Curriculum Design

This course will help educators create effective blueprints for learning. Students will create schema by which they can identify the essential knowledge and skills within content and design instruction and assessment to achieve the desired results. With a results-based focus, best possible teaching strategies, materials and resources best suited to goals, and overall design coherence and effectiveness will be explored.

EDCI 6413 The Power of Engaged Learning

This introductory course will examine engaged learning, its attributes, and research-based techniques for building on prior knowledge, and constructing new knowledge. Participants will experience engaged learning from both the student and facilitator perspectives. Assessment will be based on authentic tasks and self-reflection. All participants in this technology program will be expected to first complete this overview course.

EDTC 6513 REAL Publishing

This course will examine the impact of technology with educational publishing. Participants work to achieve three levels of performance. Learners in the Knowledge Level will produce stories, books, newsletters, tables, graphs and more as they construct new knowledge of the tools used and the information needed for each project. In the Implementation Level, learners will have practice and feedback as they incorporate more advanced features of technology to promote publishing with "professional edge" with their students. They will examine best practices for classroom management of integrated technology, and the National Educational Technology Standards. Finally, in the Mentoring Level, learners will explore the challenges of managing published work online and share this knowledge with peers.

EDTC 6523 REAL Multimedia

This course will examine technology's role in multimedia projects. Participants work to achieve three levels of performance. Learners in the Knowledge Level will produce electronic presentations, portfolios and more as they construct new knowledge of the tools and skills needed for each multimedia project. In the

Implementation Level, learners will have practice and feedback as they incorporate more advanced features of technology to create more difficult multimedia projects with students. They will examine best practices for classroom management of integrated technology, and the National Educational Technology Standards. Finally, in the Mentoring Level, learners will explore the challenges of storing, editing, and further refining the product. The learners will coach peers in the process of producing multimedia projects.

EDTC 6613 Technology Leadership

This course will examine the foundational attributes to building teachers into Technology Leaders. Topics will include various needs-assessment tools, grant writing, technology resources, professional development/training, and strategic planning. Activities related to topics will help strengthen participants abilities in these areas.

EDTC 6713 REAL Internet

This course will focus on the use of the Internet as an educational tool. Participants work to achieve three levels of performance. Learners in the Knowledge Level will conduct web searches, locate and evaluate web-based resources, and more as they construct new knowledge of the Internet, electronic mail. In the Implementation Level, learners will have practice and feedback as they further develop web skills and facilitate students' use of the Internet. They will examine best practices for classroom management of integrated technology, and the National Educational Technology Standards. Finally, in the Mentoring Level, learners will explore advanced online applications and guide peers toward proficient use of the Internet in the classroom.

EDTC 6813 REAL Interactive Projects

This course will examine the impact of technology with educational publishing. Participants work to achieve three levels of performance. Learners in the Knowledge Level will explore curriculum-based software and develop strategies for meeting district and national standards with technology. In the Implementation Level, learners will have practice and feedback as they incorporate into their teaching more advanced features of technology such as online projects and WebQuests with students. They will examine best practices for classroom management of integrated technology, and the National Educational Technology Standards. Finally, in the Mentoring Level, learners will explore the challenges of creating and managing online collaborative projects, as they coach others in using interactive technological projects in the classroom.

EDTC 6212 Technology Leadership Practicum I **EDTC 6312 Technology Leadership Practicum II** **EDTC 6916 Technology Leadership Practicum III**

The practicum project is designed by students to showcase their technology knowledge and leadership. Working with the instructor, the student will design a project related to an area of technology leadership such as Professional Growth, Curriculum Development, Online Content Development, Grant Writing, or Network Troubleshooting. Students work independently on the project, then submit their evidence of accomplishment to the instructor.

PROGRAM COURSE SCHEDULE 2005 - 2006

*Class times vary per location

SUMMER I JUNE 6- JULY 14, 2005 (MONDAY - THURSDAY)

EDTC 6113 Exploring Technology Systems (3 crs.)

EDTC 6213 Technology Standards, Trends, and Applications (3 crs.)

EDTC 6613 Technology Leadership - 50% on-line (4 crs.)

FALL AUGUST 22 - NOVEMBER 14, 2005 MON, 4:30 - 8:30 PM

EDTC 6513 REAL Publishing (2 crs.)

EDTC 6523 REAL Multimedia (2 crs.)

EDTC 6212 Technology Leadership Practicum (2 crs.)

WINTER JANUARY 9 - FEBRUARY 13, 2006 MON, 4:30 - 8:30 PM

EDCI 6413 The Power of Engaged Learning (3 crs.)

SPRING FEBRUARY 20 - MAY 8, 2006 (MON, 4:30 PM - 8:30 PM)

EDTC 6713 REAL Internet (2 crs.)

EDTC 6813 REAL Interactive Projects (2 crs.)

EDTC 6312 Technology Leadership Practicum (2 crs.)

SUMMER II JUNE 5 - JULY 13, 2006 (MONDAY - THURSDAY)

EDTC 6313 Curriculum Design - 50% on-line (4 crs.)

EDTC 6916 Technology Leadership Practicum (4 crs.)

GRADUATE STUDIES IN EDUCATION

ADMINISTRATIVE OFFICERS

President

Richard L. Spindle, Ed.D., President of the University (1980)

Academic Affairs

Frank Moore, Ph.D., Vice President for Academic Affairs/Dean (1985)

Enrollment/Student Development

Mike Redwine, M.Ed., M.B.A., Vice President for Enrollment/ Student Development (1990)

Finance

Bill Clair, B.A., Vice President for Finance (2000)

Institutional Advancement

Dwight Douglas, M.R.E., Vice President for Institutional Advancement (1995)

University Chaplain

Randell E. Beckum, M. Div., University Chaplain (1995)

PROGRAM FACULTY

*PARENTHESES DENOTES BEGINNING YEAR OF INSTRUCTION AT MNU)

PROFESSORS

Frank E. Johnson, Ph.D., Michigan State University, Assistant Professor of History, Dean of Graduate and Adult Studies (1996)

Susan K. Moore, Ed.D., Nova Southeastern University (2004)

ASSOCIATE PROFESSORS

Jim Gill, Ed. D., University of Kansas, Associate Professor of Education, Director of Learning and Teaching Innovations (1989)

J'Ann Wright, Ed.D, Nova Southeastern University, Associate Professor of Education and Director – Master of Educational Technology (1999)

ASSISTANT PROFESSORS

Kelvin St. John, M.Div., Nazarene Theological Seminary, Assistant Professor: Instructional Technologist (1998)

ADJUNCT INSTRUCTORS

Gary Andersen, M.S., University of Kansas (2002)

Eugene Fite, Ph. D., University of Missouri – Kansas City (2003)

Hughes, Liddell, M.A., MidAmerica Nazarene University (2003)

Jayne James, Ed.D., Kansas State University (2002)

Angela Kerr, M.A., Webster University (2002)

Alan King, M.A. University of Missouri - Kansas City (2002)

Dennis Lawrence, Ed.D., University of Kansas (2004)

Richard Markman, M.Ed. MidAmerica Nazarene University (2004)

Mike Ramirez, M.Ed., MidAmerica Nazarene University (2004)

Eric Sipes, M.S., Northwest Missouri State University (2002)

St. John, Paula, M.A., MidAmerica Nazarene University (2003)

Susan Wranich, M. E., Lesley College (2002)

NORTH KANSAS CITY SCHOOL SITE AND LOCATION

North Kansas City students will take classes at North Kansas City High School, 620 E. 23rd Avenue, Kansas City, MO 64116.

All stations are Pentium IV 1.8 Ghz machines with 256 mb of RAM. In one classroom, there are 28 student stations and 1 teacher station connected to a ceiling mounted projector. All machines have windows XP and Office 2000 on them. The second classroom has 24 student stations and 1 teacher station connected to a smartboard. The third classroom is a lab with 26 student stations and 1 teacher station connected to a ceiling mounted projector.

NOTICE OF NON-DISCRIMINATION – REVISED MAY 3, 2004

MidAmerica Nazarene University policy prohibits discrimination on the basis of race, gender, religion, age, color, creed, national or ethnic origin, marital status, or disability in the recruitment and admission of students and in the operation of all university programs, activities, and services. Any concerns regarding discrimination on the basis of gender or disability should be addressed to Dr. Frank Moore, university coordinator of Section 504 of the Rehabilitation Act of 1973 and Title IX of the Education Amendments of 1972, in the Office of Academic Affairs, Lunn Hall, (913) 791-3391.