Position Announcement

Position: Director of Sports Medicine

Department: Athletics

Reports to: Director of Athletics

Summary:
The Director of Sports Medicine is responsible for tracking, monitoring performance and scheduling athletic training staff for all sports at MNU. This position also directs the program for prevention, treatment, and rehabilitation or athletic related injuries for all student athletes. Additional duties include acting as the Athletic Trainer for Football.

Responsibilities:
• Track and monitor performance for athletic training staff. This includes performance coaching and performance evaluation as well as scheduling staff assignments.
• Acting as Head football athletic trainer. The responsibilities include football activities at all practices, all games and prevention, evaluation, rehabilitation, and treatments of athletes in the football program.
• Direct the program for prevention, treatment, and rehabilitation or athletic related injuries for all male and female student-athletes.
• Coordinate a core team of physicians who will perform the duties of prescriptions, examinations, and referrals.
• Establish a line of communication among parents, physicians, health insurance companies, athletes, coaches, and athletic director. Act in accordance with any requirements or needs from the physicians, and insurance companies.
• Oversee the upkeep of all equipment.
• Inform and update the Athletic Director when there are severe injuries to student-athletes.
• Manage the overall budget for Athletic Training.
• Oversee secondary Insurance.
• Be in contact with Parents of athletes to ensure they know proper procedures.
• Collect all paperwork and submit to insurance company.
• Supervise the Athletic Training Students (ATS') clinical experiences in the Athletic Training Education Programs (ATEP) and assist the Program Director with assignments of ATS' to specific responsibilities.
• Attend weekly ACI meetings.
• Adjunct teaching available.

Qualifications:
• Excellent interpersonal skills to work effectively with staff, students, parents and all constituency.
• Effective communication skills – verbal and written.
• Basic computer skills – Microsoft Office Products.
• NATA/BOC Certified and Previous Athletic Training experience.

Education/Experience:
• Bachelor’s degree in related field is required.
• Masters degree preferred.
• 3 to 5 years of Athletic Training experience with manager level experience prefer.

To Apply: Send cover letter, resume and three professional references to:
Angie Meinke
MidAmerica Nazarene University
2030 E. College Way
Olathe, KS  66062
ammeinke@mnu.edu
913 971 3760
Review of applications begins immediately and will continue until the position is filled.

MidAmerica Nazarene University is interested in reviewing applications from qualified members of traditionally underrepresented groups in America, including women and racial and ethnic minorities.