MidAmerica Nazarene University, located in Olathe, Kansas, is seeking qualified candidates for the Vice President (VP) for University Advancement. The VP for University Advancement is elected by the Board of Trustees on nomination of the President of the University and Executive Committee of the Board. General expectations of the Vice President for University Advancement include:

- Adheres to University Code of Conduct based on the doctrines and standards of the Church of the Nazarene, University Policy and Procedures
- Exemplifies the principles of Christian faith
- Provides leadership role model within and outside the University
- Performs duties as workload necessitates
- Maintains a positive and respectful attitude
- Communicates regularly with direct reports about department issues
- Demonstrates flexible and efficient time management and ability to prioritize workload
- Consistently reports to work prepared to perform duties of position
- Meets areas of responsibility productivity standards

The Vice President for University Advancement is responsible for the overall management and coordination of the University Development Team, the University Marketing and Public Relations Team, and all solicitation programs (excluding Church and Community Relations) in accordance with the goals and objectives of the University. The Vice President also serves ex-officio as the Executive Director of the MNU Foundation, an affiliate non-profit corporation charged with the development and management of the University’s endowment funds, and is accountable to the Foundation’s Board of Directors.

Candidates for the above position should possess a commitment to Christian higher education, utilize servant leadership style of leadership, and be willing to assume the duties listed in the following general position description.

**Position Description: Vice President**

- Participate in the development of the University’s overall strategic plan and programs
- Plan, develop, organize, implement, direct and evaluate the University’s Development (Fundraising) and University Marketing, Communication and Public Relations programs consistent with the mission of the University and established policies
- Evaluate and advise on the impact of long-range planning, introduction of new programs/strategies and regulatory interaction in regard to donations, fundraising, endowments, University Marketing, Communication and Public Relations
- Responsible for the overall management, design, development, and implementation of all University solicitation programs (excluding, but coordinated with, Church and Community Relations)
- Responsible for the overall management of the MNU Foundation and the development of the University’s endowment funds in keeping with University’s mission and goals and the established policies and practices of the Foundation
• Develop credibility for University Advancement by providing timely and accurate analysis of budgets and reports to the President, Cabinet Members, University Board of Trustees, and Foundation Board of Directors
• Evaluate University Advancement programs in regard to structure and team plan for continual improvement of the efficiency and effectiveness of the group as well as providing individuals with professional and personal growth with emphasis on opportunities (where possible) for individuals to advance
• Develop and maintain budget compliance for areas of responsibility

Additional Duties and Responsibilities in accordance with areas (departments) of direct reports which include:

• The Associate Vice-President for University Advancement
• The Director(s) of Development
• The Director of Communication and Public Information
• The Director of Alumni Relations

The Vice President for University Advancement is responsible for 14+ person team

Qualifications: Each candidate must meet the following qualifications and any others listed specifically for each position on the MNU Website.

• Experience in fundraising/executive financial leadership is required.
• A visionary leader with high ethical standards, sound technical skills, analytical ability, good judgment and strong operational focus is required.
• A doctoral degree, masters degree or their academic equivalents in Higher Education Administration, Business Administration, Financial Management, or related field are preferred; or five to ten years’ related experience and/or training is required.
• Experience with and understanding of a range of financial investment policies, practices and instruments is preferred.
• An experienced leader in development for higher education is preferred.
• A demonstrated ability to lead people and get results through others is required.
• Strategic planning experience and skills (i.e., the ability to think ahead and plan over a 1-5 year time span) are required.
• The ability to organize and manage multiple priorities is required.
• Problem analysis and resolution at both a strategic and functional level is required.
• Technical skills to adapt to software for communication and reporting issues is preferred.
• Employee training development is preferred.
• A strong customer /sales orientation is preferred.
• Excellent interpersonal and communication skills with the ability to relate to a diverse clientele are required.
• Experienced leader of high performance teams and a strong team player is required.

Application: Interested individuals who meet the criteria outlined above should send a cover letter, resume and statement of faith (2 pages maximum) to Nancy Merimee, Director of Human Resources, MidAmerica Nazarene University, 2030 E College Way, Olathe, KS 66062. Email address: nsmerimee@mnu.edu. Phone number – 913.971.3427.

Review of applications begins immediately and continues until filled.

MidAmerica Nazarene University is interested in reviewing applications from qualified members of traditionally underrepresented groups in America, including women and racial and ethnic minorities.