Position Announcement

Position: Dean, School of Education and Counseling

Department: School of Education and Counseling

Reports to: Vice President for Academic Affairs

Job Summary: MidAmerica Nazarene University, located in Olathe, Kansas, invites qualified candidates to apply for the Dean of the School of Education and Counseling. The School is seeking a leader who will be able to form partnerships within the academic community and within the larger community and region. The successful candidate will be a successful leader both in the academic context as well as the education community both locally and at the state level. The Dean will be expected to set a futuristic vision and develop a strategic plan for implementing the vision for expanding the influence and programming of the school within MidAmerica’s service region.

Candidates for this tenure track (11-month contract) position should be able to demonstrate a commitment to higher education delivered with a Christ-centered worldview, a strong commitment to the servant leadership model, and be able to successfully perform the following responsibilities.

Job Duties and Responsibilities:

- Provide visionary leadership to the school, including graduate and undergraduate programs
- Challenges the faculty in the school to reach for academic excellence in each program
- Work with department chairs to evaluate and provide professional development to faculty in the school
- Provides leadership for academic program accreditation
- Serve as a member of the Academic Affairs Council
- Collaborate with faculty and the VPAA in hiring highly qualified faculty for school programs
- Teach in the graduate or undergraduate programs up to six hours per year.
- Conduct research in areas of interest; present and publish results
- Work collaboratively with internal and external constituency groups to promote resource development for the school
- Provide service to the academic community both internally and externally to MNU
- In cooperation with the offices of enrollment services, plans school specific marketing and recruiting programs for traditional undergraduate programs
- In cooperation with the G&AS Admissions offices, plans school specific marketing and recruiting programs for graduate and degree completion programs
- Supervises and evaluates department chairs and faculty in the school
- Reviews school and department budgets and makes recommendations for resource allocation to the VPAA
• Other duties as assigned by the VPAA

Qualifications, Education and experience:
• Ph.D. or equivalent in education, counseling, or a closely related academic discipline
• Demonstrated ability to lead academic programs, including leadership of faculty and management of budget and curriculum
• Three to five years experience at either the department chair or (preferably) dean level
• Excellence in teaching and supervision
• Evidence of a transparent and growing relationship with Jesus Christ
• Excellent interpersonal skills

To Apply: Candidates wishing to apply for one of this position should send the following documentation to Nancy Merimee, Director of Human Resources at nsmerimee@mnu.edu. Questions may be addressed to this email address or by telephone to 913-971-3427.
• Letter of Application
• Complete curriculum Vita
• Copies of transcripts from all universities attended (scan and attach)
• Statement of faith, including personal faith history and a vision for integrating faith and learning in higher education (2 pages maximum)
• Description of the candidate’s vision for the school (2 pages maximum)

MidAmerica Nazarene University, Attn: Nancy Merimee, Director of HR
2030 E. College Way
Olathe, KS 66062
Email: hr@mnu.edu
Phone: 913-971-3427

Review of applications begins immediately and will continue until the position is filled. MidAmerica Nazarene University is interested in reviewing applications from qualified members of traditionally underrepresented groups in America, including women and racial and ethnic minorities.