Department of Campus Safety

2013

Annual Campus Fire, Safety & Crime Report

January 1, 2012 through December 31, 2012 Statistics

This information is provided as part of MidAmerica University’s commitment to safety and security and is in compliance with the Federal Student Right-to Know and Campus Security Act of 1990 and amended in 1992, 1998, and 2000.
INTRODUCTION AND DIRECTOR’S NOTE
At MidAmerica Nazarene University, it is our goal to provide a safe and secure university environment. Campus Safety partners with all university departments to enhance the well-being of our University family. The most effective means of achieving this goal is through a collaborative endeavor that also includes students, faculty, and staff. We are blessed with a culture in which students, faculty, and staff recognize that the personal safety and well-being of each of us is a responsibility we all share and embrace. As an open campus within the city of Olathe and the greater Kansas City metropolitan area, we are committed to a coordinated effort and open communication between the University and all local public safety agencies. We recognize that taking full advantage of those organizations’ extensive resources will enhance the safety and security of the entire area and our campus.

MISSION STATEMENT
To provide members of the campus community with opportunities to learn, work, and relax in a safe and secure environment. Through a sustained and visible commitment to a policy of student service, Campus Safety will serve this community with integrity, commitment, and individual dedication to the physical and spiritual well-being of this University.

ANNUAL DISCLOSURE OF CRIME STATISTICS
MidAmerica Nazarene University Campus Safety is responsible for preparing and distributing the annual report and crime statistics. All crimes and incidents are reported in accordance with Uniform Crime Reporting procedures and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act as required by the United States Department of Education. Clery Act Crime Statistics are compiled January 1-December 31, and updated by October 1, of each year. Clery statistics are located on the MidAmerica Nazarene University web site at http://www.mnu.edu/campus-safety/crime-statistics.

Each year, an e-mail notification is sent to all enrolled students and employees to provide the web site address to access this report. Copies of the report may be obtained at the Campus Safety office.

SECURITY DEPARTMENT
Campus Safety is located in the Land Gymnasium building at 2030 E. College Way, Olathe, Ks 66062, and the emergency telephone number is 913-971-3299. Office hours are Monday through Friday, except holidays, 8a.m to 5p.m. Campus Safety can be contacted 24 hours a day, seven days a week, by dialing 3299 from any campus phone or by dialing (913) 971-3299 from any other phone. The Campus Safety Department consists of one Director, one full-time Office Coordinator/Records Supervisor, two full time officers, four part-time officers, and several student workers.

Campus Safety officers have full authority on University owned property, as well as the adjacent College Church owned property. The Campus Safety Office is not a certified law enforcement agency and officers do not have the authority to arrest. Officers are responsible for a full range of public services, including all crime reports, investigation, non-injury traffic accidents, enforcement of University rules regulating alcohol, possession of controlled substances, weapons, traffic regulations, and all other incidents requiring security assistance. Their purpose is to serve the University community by providing a safe and secure atmosphere where learning can be accomplished. This can be achieved by various services and activities such as traffic and parking enforcement, crime prevention patrol, crowd control at special events, building access, escorts, unlocking doors, fire alarm response, participation in the University’s
Crisis Management plan, plus many other functions. All Campus Safety officers are CPR and AED (automatic external defibrillator) certified.

Major crimes and incidents are reported to the Olathe Police Department. The Campus Safety Department fully cooperates with local, state, and federal law enforcement agencies in the exercise of their responsibilities.

**INTERAGENCY COOPERATION**

Campus Safety works closely and has an excellent working relationship with the Olathe Police Department and the Olathe Fire Department, as well as the Johnson County Emergency services and Disaster Agency. We rely on these relationships for support on several levels. In addition to sharing critical information, our department has immediate contact with 911 services through the Olathe Police Department and Johnson County Communications Center. This arrangement gives the University immediate access to mutual aid and support from all area emergency service agencies. A mutual aid agreement is in effect with the Olathe Police Department.

**Policy for Crime and Incident Reporting**

The MNU Campus Safety Department investigates campus-related incidents and notifies the Olathe Police Department when required. The University strongly encourages victims and witnesses to report all crimes to Campus Safety or the appropriate law enforcement agency at once, regardless of their nature. Prompt reporting of suspicious activity will deter crime. If an individual’s actions are out of character and you become suspicious, call Campus Safety. A safety officer will assess the situation and take appropriate action.

Emergencies may be called in to Olathe Emergency Response System by dialing 9-911 from any campus phone or by dialing 911 from any other phone. Non-emergency calls may be made to Campus Safety by dialing 3299 from a campus phone or by dialing (913)971-3299 from any other phone, or to the Olathe Police Department by dialing (913) 971-7455. Emergency call boxes located on the campus can also be used to report a crime or suspicious activity.

In addition to the reporting of incidents to Campus Safety, the following are campus authorities to which reports can be made. Information from these reports will also be used for the purpose of making timely warnings of criminal offenses as necessary.

- Vice President and CFO
- Director of Campus Safety
- Vice President for Community Formation
- Dean of Community Formation
- Associate Dean for Residential Life
- Athletic Director
- Coaches

MNU does not have procedures on confidential reporting encouraged by “Pastoral Counselors” or “Professional Counselors”. The University does not officially recognize any off-campus student organizations, and therefore does not have policy concerning the monitoring and recording, through local police agencies, of criminal activity.
CAMPUS SAFETY ANONYMOUS CRIME TIPS
Students, faculty and staff may provide a voluntary and confidential witness report to the MidAmerica Nazarene University Campus Safety Department. The “Campus Safety Anonymous Crime Tips” is provided for students, faculty, staff, or others to report anonymous tips concerning campus safety or to provide a voluntary confidential witness report. Reports may be completed by accessing our website at. http://www.mnu.edu/about/disclosures/accreditation.html

EMERGENCIES
Emergencies requiring police, fire or medical aid are to be reported to Campus Safety at 913-971-3299. Campus Safety personnel will respond to the emergency and contact proper authorities. All Community Service and Campus Safety Officers are trained and certified in First Aid and CPR.

The University has installed emergency two-way call boxes in strategic locations on the campus for use during emergencies. These devices ring directly to the Campus Safety Department and may be used by anyone 24 hours a day to summons a Campus Safety Officer or to report other information to Campus Safety.

Emergency Call Box locations:

- Campus Center – Interior north entrance on east wall
- Cook Center – Interior west entrance on north wall (main lobby)
- Land Gym/Fitness Center – Interior, inside the Fitness Center on the South wall.
- Smith and Metz lot – Exterior, walkway between Smith and Metz.
- Snowbarger and Mabee Library lot – Exterior, east end of lot between tennis courts and Mabee.
- Uphaus Dormitory lot – Exterior, southwest end of Uphaus as you exit the lot.

TIMELY WARNING POLICY
MNU Campus Safety Department is responsible for making timely warnings to community members should any incident pose a threat to the health or safety of the MidAmerica Community. These notifications will be made through the use of e-mail, telephone, residence hall staff, posted notices, campus newspaper, or text messaging. The Campus Safety Office has established an emergency text messaging service for members of our community. This method of notification is a supplement to the University’s methods of issuing timely warnings in the event of a security threat on or near our campus.

The decision to issue a timely warning shall be made on a case-by-case basis after consideration of the available facts, including factors such as the nature of the crime, the continuing danger or risk to the campus community, and the possible risk compromising law enforcement officers. Timely warnings are considered for the following classifications of reported crimes: criminal homicide, sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, and arson. Timely warnings may also be issued for other reported crimes as deemed appropriated under the circumstances. The decision will be made in
compliance with the Clery Act and in an effort to prevent similar crimes from occurring. The warnings will include some or all of the following information: the date, time and location of the reported crime, a summary of the incident, a description of the suspect and/or vehicle, if available; and any other special instructions or incident specific safety tips.

SECURITY AND ACCESS POLICY FOR CAMPUS FACILITIES

Campus Safety conducts regular security patrols across campus, locks and unlocks classrooms and office areas at scheduled times, and makes reports of safety and security hazards. Officers also monitor areas of the facilities that directly impact campus security, such as doors and locks, broken windows, and fire safety equipment. Campus Safety also monitors emergency phones, building alarms, and is in the process of expanding an IT based camera system across campus to aid in the safe guarding of the University. We are responsible for monitoring building access by authorized parties after hours and respond to all building alarms (fire, burglar, etc) as needed. During business hours, the University, excluding certain housing facilities, will be open to students, parents, employees, guests, and visitors. All persons on the campus shall, upon request by authorized officials and security personnel, provide adequate identification.

Campus Safety Officers, working with the Facility Services Department, constantly monitor the exterior lighting on campus. Lights discovered to not be functioning properly are promptly reported and the necessary repairs are made. Fire hazard inspections are conducted daily in all campus buildings. The city of Olathe’s on-campus Emergency Notification System Siren is checked monthly during the community’s warning system’s activation exercise. Malfunctions are reported to the appropriate authorities. Students, employees, and visitors to MNU are encouraged to report any potentially unsafe building or equipment conditions to the Campus Safety Department (971-3299) or to Facility Services (971-3279).

Security is provided through various means. Both mechanical and computerized lock systems are used. All residence halls are secured by a proximity card activated access system. Apartment-style living facilities are protected by mechanical locks. Several other non-residential sites are secured in a similar fashion. Individual rooms within the residence halls are secured with a key actuated mechanical lock.

Residence Halls are secured 24 hours with the exception of common areas/lobbies which are locked at curfew and opened at 5:30 AM. Student access cards should be used exclusively by the student to whom the card has been assigned. Campus Safety issues all identification and access cards and has the authority to grant or deny building access. Any third party use for access to MNU buildings can compromise the safety and security of our campus, and will not be tolerated. Access control cards are issued through a strictly controlled process. After hours, Campus Safety provides access to campus facilities to authorized personnel only.

MidAmerica Nazarene University strives to provide a safe environment for students and employees. Exterior campus lighting, regular patrols, security escorts, curfews, and residence hall policies are intended to enhance security and prevent crime. However, safety is everyone’s responsibility. All individuals on MNU property, including students, faculty, staff and guests, shall be subject to all rules and regulations of MNU and to all applicable federal and state laws and city ordinances.

SAFETY ESCORTS
Campus Safety Officers will provide an escort to walk with you when traveling across the campus or to your residential hall. To request an escort, call 913-971-3299 and an officer will meet you at your location.

**VEHICLE REGISTRATION AND PARKING**

The registration of all vehicles used by students, faculty, and staff plays an important role in the safety of our campus. All students, faculty and staff are required to register their vehicles at Campus Safety and to display a valid parking permit. Campus guests and visitors can obtain a temporary parking permit.

The number of motor vehicles being parked and operated on the campus requires effective management for the overall good of the campus community. The regulations that govern the operation and parking of motor vehicles on campus have been formulated to provide optimal safety and convenience for the University Community. All members of the University are expected to comply with the various vehicle regulations including registration, parking, and operation. Regulations governing parking on campus can be found in the student handbook that is located on MNU’s website.

**CAMPUS SAFETY LEARNING PROGRAMS**

MidAmerica provides information to students and employees about campus security procedures and practices. The University encourages every member of the school community to be responsible for their own security as well as the security of others. Campus Safety currently participates in several programs designed to inform students and employees about personal safety and the prevention of crimes. Informational literature is distributed and programs and special training are provided by several on-campus organizations, including the Campus Safety Department, throughout the school year.

New student orientation is provided for all new students and their parents. Campus Safety provides information regarding how to report a crime, campus vehicle regulations, and crime prevention measures. Campus Safety is available to make a presentation to academic classes and residence hall staff. During such presentations, they may describe their function, responsibilities, campus regulations, security issues, and school policies. The Director of Campus Safety meets regularly with the staff of Community Formation and the Residence Life staff to provide information and will also hold informational sessions in residence halls where policies are reviewed and students are free to ask questions. Fire drills are conducted once per semester in all residential halls. Severe weather drills are conducted campus wide each spring semester. The Campus Safety and Crime Report contains tips and suggestions for students, employees, or guests on how to protect themselves and others. Campus Safety also publishes crime statistics on the web at: www.mnu.edu/campus-safety/crime-statistics.

**SEXUAL OFFENDER REGISTRATION AND MONITORING**

In accordance with the Campus Sex Crimes Prevention Act, members of the campus community may obtain information of registered sex offenders from the Johnson County Sheriff’s Department and the Kansas Bureau of Investigations. The lists are accessible through either of the organizations’ websites. The Sheriff’s Office website address is: www.jocosheriff.org. The Kansas Bureau of Investigations website address is: www.accesskansas.org/kbi/offender_registry.
SEXUAL ASSAULT AND SEXUAL HARASSMENT

DEFINITION OF SEXUAL HARRASMENT

Sexual harassment can be defined as gender-related verbal or physical conduct that takes place under any of the following circumstances:
1. The threat that submission to or rejection of this conduct will affect the person’s grade or other type of evaluation or recommendation.
2. The behavior interferes with the victim’s social, academic, or work performance; or creates an intimidating, hostile, offensive, or otherwise adverse learning or work environment.

DEFINITION OF SEXUAL ASSAULT

Sexual assault is the non-consensual physical contact of a sexual nature. It includes acts using force, threat, intimidation, or manipulation to gain advantage over another person’s mental or physical capacity of which the perpetrator was aware or should have been aware. The use of any drug, including alcohol, judged to be related to an offense will not relieve responsibility for the behavior.

POLICY

MidAmerica Nazarene University strongly denounces sexual assault in any form. The University urges the prompt reporting of any incident of sexual assault to the proper authority. Victims of a sex crime occurring on campus should immediately report it to Campus Safety or to the local police department. Campus Safety will gladly assist any victim in contacting the appropriate law enforcement agency. In all cases, the protection of any physical evidence is of utmost importance. Following an incident, victims should not bathe or shower or launder clothing before being advised to do so by a law enforcement authority.

Individuals may also contact the Rape Crisis Hotline, 24 hours a day, by dialing (913) 642-0233. Calls are answered immediately during office hours. After hours, leave your name and number and you will be contacted within 15 minutes. Callers can also schedule an appointment to visit an outreach center.

The University’s Community Formation Office will assist student victims of sex-related crimes with changes in academic schedules and living arrangements, as is reasonable and within the University’s control.

Victims of sexual assault/rape are strongly encouraged to report offenses immediately. Sexual assault is any sexual act directed against another person, forcibly or against the person’s will. Rape is carnal knowledge of a female, forcibly and against her will.

If a rape has occurred, it is important that the victim do the following:
1. **DO NOT** shower.
2. **DO NOT** change clothes.
3. **DO NOT** disturb the area where the rape occurred.

**NOTE:** This is to preserve as much evidence as possible.

Within the guidelines of the discipline procedures, the accuser and accused may have other individuals present during disciplinary proceedings. Furthermore, both the accuser and the accused shall be informed of the University’s final determination and any sanctions imposed on any individuals involved in the incident. The University may, upon final determination and confirmation of an alleged infraction (forcible or non-forcible), impose sanctions ranging from counseling to expulsion.
MISSING PERSON POLICY

This policy establishes procedures to be followed at MNU in the event a student is reported missing and of the option to provide confidential contact information for a person to be notified in the event the student is officially reported as missing as required by the Higher Education Opportunity Act of 2008.

▪ When a student is officially reported missing, Campus Safety will initiate an investigation into the welfare of the student if the student has been absent from campus for more than 24 hours without a known reason. This investigation will include a good faith effort to make contact with the student or an emergency contact using any information the student has provided to MNU for this purpose. Campus Safety will gather all essential information about the student from the reporting person and from the student’s acquaintances (description, clothes last worn, where student might be, who student might be with, vehicle description, information about the physical and mental well-being of the student, class schedule, recent photograph, etc.). Appropriate campus staff will be notified to aid in the search for the student.

▪ If the actions are unsuccessful in locating the student or it is apparent immediately that the student is missing, Campus Safety will contact Olathe Police Department to report the student as a missing person and they will take charge of the investigation.

▪ If a reported missing student is under the age of 18 and is not emancipated, Campus Safety will immediately make a good-faith effort to contact the custodial parent or legal guardian of the student. If the missing student is 18 years of age or older and has not provided MNU with the name of an individual to contact in an emergency, Campus Safety will inform the Olathe Police Department that the student is missing.

▪ Each student at MNU will be informed and given the opportunity during each semester registration process to register confidential contact information to be used by Campus Safety in the event that student is determined to have been missing for more than 24 hours. To register this information, students can go to emergency contact information registration on the MNU website and follow the directions indicated. This information will remain in effect until changed or revoked by the student.

For purposes of this policy, a student may also be considered to be a “missing person” at any time the person’s absence is contrary to his/her usual pattern of behavior and unusual circumstances may have caused the absence. Such circumstances could include, but not limited to, a report or suspicion that the missing person may be the victim of foul play, has expressed suicidal thoughts, is in a life-threatening situation, or has been with persons who may endanger the student’s welfare.
ACTIVE SHOOTER GUIDELINES

What to do if there is an Active Shooter on campus:

The following guidelines are being provided regarding how to respond if there is an active shooter/armed intruder on campus. Be aware no one can predict what actions are most appropriate for every situation that might occur. You could learn of such an incident in several ways, including hearing gunshots, being notified through the University’s emergency text messaging system or being told by another member of the campus community. If you hear a sound that could be gunshots, assume they are gunshots.

1. If you know the location of the intruder, quickly move away from the danger and encourage those around you to also do so. Be aware that if you move from indoors out into the open, you could be exposing yourself to the intruder. Also be aware that there could be more than one intruder. If you decide to move away, do so as quickly as possible until you are certain you are out of danger. Remain in a safe place until assistance arrives.

2. Your ability to move quickly and your perception of how close the intruder is will help you determine if it is safer for you to run away or to seek shelter inside a building. If you decide to shelter in place, lock yourself inside a classroom or office, turn off the lights and hide. Close any blinds and cover any glass in the door if possible. You want the intruder to believe there is no one in the room. If the door does not lock, barricade the door with the heaviest items available. Turn your cell phone ringer off. Wait for the police to assist you out of the building. If you become convinced that the intruder is trying and will be able to get in the room, you should consider leaving the room through a window if you are on the ground floor.

3. Call 911 as soon as you can do so. All you will need to do is briefly state your reason for calling and answer the dispatcher’s questions. Do not hang up unless you are instructed to do so. If you are calling from an MNU landline, remember to dial 9-911.

4. Provide any assistance you can to injured or otherwise distressed individuals.

The immediate actions you take upon notification of an active shooter on campus could prevent your death or serious injury. Olathe Police Officers have been trained to respond to this type of incident and will do so immediately, according to department policy. Responding officers are likely to have very little information regarding the description of the intruder or the number of suspects involved. If you must approach a police officer during or immediately after such an incident, clearly show the officer you are not a threat by holding your hands in the air and complying immediately with verbal commands.

If you are off-campus at the time you become aware of an active shooter on campus, stay away from the area. The entire campus will have become a protected crime scene and you will not be allowed in the area until all victims have been transported and all evidence has been collected. A telephone hotline will be established to assist you in determining the condition and location of friends and relatives. The number for the hotline will be available through local media outlets.
COUNSELING/ADVISING SERVICE
The University offers a wide range of counseling/advising services to its students. Personal and psychological counseling may be obtained by contacting the Counseling Center at (913) 971-3445. Personal counseling services provide confidential individual counseling and group counseling/support, as well as a network with the campus to provide resources related to students’ emotional, developmental, and relationship needs.

Campus “pastoral counselors” and campus “professional counselors,” when acting as such, are not considered to be a campus security authority as defined by law and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, they are encouraged; when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

- Pastoral Counselor – An employee of an institution who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling, and who is functioning within the scope of that recognition as a pastoral counselor
- Professional Counselor – An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community, and who is functioning within the scope of his or her license or certification

ALCOHOL, DRUGS, AND TOBACCO
The University recognizes the danger to the safety of others and one’s ethical responsibilities resulting from the use, possession, distribution, or sale of alcohol or tobacco and therefore insists that all members of the University community abstain from possessing or using them.

In compliance with the Drug-Free Workplace Act of 1989 and with Drug-Free Schools and Campuses Amendment of 1989, MNU prohibits the unlawful possession, use, and distribution alcohol, drugs and unlawful substances by students and employees on University property or as part of any University activities. They are violations of MNU regulations and may be violations of local city ordinances, and state and federal law. Students and staff are advised that the laws governing these matters are enforced rigidly.

MidAmerica Nazarene University will impose sanctions on students and employees (consistent with local, state and federal laws) up to and including expulsion or termination of employment and referral for prosecution for violation of standards of conduct. As the University campus is a smoke-free work environment, this includes the use of tobacco.

While making this our position for violations, we also recognize that some people who use these substances will actively seek help to overcome their addiction. It is the desire of the University to reach out and assist them by providing access to appropriate help. Students found in violation of the University’s alcohol or chemical substance policy will be evaluated by a therapist. If recommended by the therapist, the student will be required to enter an intervention program.
FIREARMS, WEAPONS, EXPLOSIVES, AND FIREWORKS POLICY
Explosive devices of any kind are not permitted on campus for any reason. Examples of explosive devices include but not limited to dry ice bombs, fireworks, ammunition, smoke bombs, and bottle bombs. The use or possession of fireworks is prohibited by statues of the State of Kansas and policies of MNU. Violators may be prosecuted by the State Fire Marshall as well as the University. Students bringing firearms, weapons, or knives to campus must check them in with Campus Safety immediately or be in violation of MNU policy. All firearms and weapons must remain with Campus Safety unless the student is taking these items off campus. Any device that fires or propels a projectile is considered a weapon at MNU. This includes, but is not limited to potato guns, balloon launchers, air soft guns, and BB or pellet guns.

DAILY CRIME LOG
The Campus Safety Department maintains daily reports in the form of an Incident Report Log. The log contains the crimes and incidents that occur on the campus. It is accessible to public upon request. The information contained in the reports include the date, time, general location, a summary, and, if available, a disposition of the event.

The Incident Report Log is available at the office of Campus Safety in Land Gymnasium from 8 a.m. to 5 p.m. Monday through Friday (except holidays). To protect an ongoing criminal investigation or the identity of a victim, the Director of Campus Safety or a designee may classify information as “confidential” and prohibit its release.

HARRASSMENT / HATE CRIMES
MidAmerica Nazarene University is committed to providing its employees and students with an environment that is free of harassment. Any form of harassment is strictly prohibited by the University and is against federal and state law. Examples of harassment are: hate crimes, sexual harassment, and any types of verbal or physical harassment. The University strongly encourages its employees and students to report any incidents of harassment immediately so that complaints can be resolved fairly and quickly. Students should report an incident to their Resident Assistant, Resident Educator, or to Campus Safety. University employees should report any incident to Human Resources.

DEFINITIONS FOR REPORTABLE CRIMES

**Burglary:** The unlawful entry of a structure to commit a felony or theft. For reporting purposes includes: unlawful entry with intent to commit larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Aggravated Assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Auto Theft:** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles, are taken by persons not having lawful access, even though the vehicles are later abandoned-including joy riding.)
**Arson:** The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.

**Liquor Law Violation:** The violation of laws or ordinance prohibiting: the manufacture, sale transporting, furnishing, possessing of intoxicating liquor, maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor, drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Drug Abuse Violation:** Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

**Weapon Law Violation:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of a deadly weapon; carrying deadly weapons; concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned acts.

**Robbery:** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Murder/Non-Negligent Manslaughter:** The willful (non-negligent) killing of one human being by another. **NOTE:** Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.

**Negligent Manslaughter:** The killing of another person through gross negligence.

**Crime definitions from the Uniform Crime Reporting Handbook**

**SEX OFFENSE DEFINITIONS**

**Sex Offenses-Forcible:** Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

A. **Forcible Rape:** The carnal knowledge of a person, forcible and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

B. **Forcible Sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

C. **Sexual Assault With An Object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

D. **Forcible Fondling:** The touching of the private parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or not forcibly or against
the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sex Offenses-Non-forcible:** Unlawful, non-forcible sexual intercourse.

A. **Incest:** Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. **Statutory Rape:** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Sex Offenses Definitions from the National Incident-based Reporting System of the Uniform Crime Reporting Program.**

**Reporting Area Definitions:**

**Campus:** “Any building or property owned or controlled by an institution within the same reasonably contiguous area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes. These buildings include residence halls, any building or property that is owned by the institution but controlled by another person, those frequently used by students, and those that support institutional purposes such as a food or retail vendor.”

**Non-Campus:** “Includes any building or property owned or controlled by student organizations recognized by the school; and any building or property owned or controlled by the school that is not within the same reasonable contiguous area.”

**Public Property:** “All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus, and is within a reasonably contiguous area of the school.”
2010-2012 Clery Act Criminal Statistics
MidAmerica Nazarene University

The Campus Safety Department reports crimes using the Uniform Crime Reporting (UCR) guidelines. The FBI’s National Incident-Based Reporting System (NIBRS) edition of the UCR defines sex offenses. These classifications have no bearing on charges that may be filed or on a finding of a court. Reported crimes may involve individuals not associated with the institution.

The following statistics represent the figures reported from the University’s annual Crime Statistics Survey provided to U.S. Department of Education as required by the Clery Act.

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<th>Crime</th>
<th>Venue</th>
<th>2010</th>
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<th>2012</th>
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<td>In Residence Hall</td>
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<td>In or on a non-campus building or property</td>
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<td>Negligent Manslaughter</td>
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Note: Classes were held at office suites located at 1524 N.E. 96th St, Liberty, Missouri and at Santa Fe Commons located at 13563 and 13626 Murlen, Olathe, KS. Liberty statistics are included in this report, and are provided by the Liberty Police Dept. and reports made to Mid-America Nazarene University’s Campus Safety Department. Santa Fe Commons statistics are also included in this report, and are provided by the Olathe Police Dept. and reports made to Mid-America Nazarene University’s Campus Safety Department. Information and statistics are located under the category of non-campus building or property.

Note: The following caveats are in reference to the 2012 statistics that were reported.

*(2012) There were (10) overall reports of Burglary resulting in the (12) counts of Burglary reflected on the above Clery Act statistics. Several reports contained multiple counts and were attributed to one individual with multiple victims. Each individual theft from the Residence Halls is classified as one count for both “On Campus” and “In Residence Hall”.

Note: We also had twenty-one (25) counts of theft classified as Larceny that are not required to be reported in the Criminal Statistics. Thefts (Larceny) included stolen bikes, items stolen from vehicles and open access areas, shoplifting, etc. and are not considered Burglary. Only burglary and not larceny is required to be reported in the annual statistics.

*(2012) There were seven (7) actual reported Liquor Law Violations on Campus. These seven reports resulted in the (19) counts of Judicial Referrals for Liquor Law Violations.
Most reports contained multiple counts since we are required to count each individual as one count. All were a result of underage drinking in violation of both MNU policy and State Law.

HIGHER EDUCATION OPPORTUNITY ACT
CAMPUS FIRE SAFETY ANNUAL COMPLIANCE REPORT

Overview
The Higher Education Opportunity Act (Public Law 110-315) became law in August 2008. It requires all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire-related on-campus statistics. The following public disclosure report details all information required by this law as it relates to MidAmerica Nazarene University.

Annual Fire Safety Report for Student Housing Facilities

Fire Statistics for On-Campus Housing 2010-2012

<table>
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<tr>
<th>Name of Facility</th>
<th>2010</th>
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Fire Safety Systems for On-Campus Housing

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<tr>
<th>On Campus Residential Halls</th>
<th>Fire Alarm System Smoke Detection</th>
<th>Automatic Sprinklers</th>
<th>Pull Stations</th>
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<tr>
<td>Stockton Hall</td>
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Description of Student Housing Fire Systems
MidAmerica Nazarene University has a total of nine (9) on-campus student housing facilities. Each facility is equipped with fire detection systems, including smoke and heat detectors, and pull box stations. Each building is equipped with a fire alarm panel that triggers a full first alarm response from the Olathe Fire Department upon activation. The main panel, located in the Campus Safety office, is also activated in the event of a residential hall alarm. Simplex Grinnell monitors the entire fire safety alarm system on campus and during an actual alarm, notifies both the Olathe Fire Department and Campus Safety. Several of our newer buildings are fully suppressed with fire sprinklers in the main corridors and in each sleeping room.

Fire Alarm Drills
Campus Safety conducts two (2) mandatory fire evacuation drills per calendar year. In order to test the fire alarm system and observe student and staff behavior, the University conducts fire evacuation drills once per semester. The drills are supervised by Campus Safety with the assistance of Residential Educators. The drills are conducted by activating each individual fire alarm system in each on-campus residential hall facility.

Fire Safety Inspections
Fire Safety Hazard inspections are conducted daily in all campus buildings by Campus Safety officers. A daily log is maintained by Campus Safety and available for review. In addition to the daily Fire Safety Hazard inspections, the following fire safety inspections are conducted by outside sources for the University.

1. The City of Olathe Fire Department conducts two (2) inspections per year to check all fire extinguishers for proper posting and charge.
2. Simplex Grinnell conducts an annual inspection of fire and smoke-detectors in all campus facilities. They also perform a monthly test of tamper switches, flow switches, and batteries. Bell Cultural Events Center and Spindle Hall have quarterly inspections on these items.
3. Keller Fire and Safety conducts two (2) inspections per year and test the Dining Facilities kitchen hoods and fire suppression systems.
4. Flame Out Fire Extinguisher Company conducts an annual inspection on all fire extinguishers located within the campus buildings. Inspections include the testing of extinguishers and replacement if needed.
5. Jayhawk Fire Sprinkler Company performs an annual test and inspection to wet pipe sprinkler systems and stand pipes at Cook Center, Bell Cultural Event Center, Draper, Ramsey and Spindle. They also recommend repairs that are needed.

Fire Log
Campus Safety maintains a combined Daily Crime and Fire Log of all incidents reported to the Campus Safety office. This Daily Crime and Fire Log includes the incident type, date incident is reported, date and time of occurrence, and the general location of each reported incident, as well as the disposition of the incident, if this information is known.
The Daily Crime and Fire Log is available at the office of Campus Safety in Campus Center from 8 a.m. to 5 p.m. Monday through Friday (except holidays). To protect an ongoing criminal investigation or the identity of a victim, the Director of Campus Safety or a designee may classify information as “confidential” and prohibit its release.

**Fire Safety Policies**

Current student policy states that under no circumstances, should a student tamper with existing electrical equipment such as lighting, wiring, or switches. It is a misdemeanor to disable or remove any safety device, such as fire extinguishers, fire or smoke alarms, exit lights, emergency lights and fire doors. These offenses may be prosecuted by the Fire Marshall as well as the University. These are civil offenses and will be treated as a serious disciplinary violation.

In addition, Residential Life has adopted and issued the following fire safety practices and rules.

- **Portable Electrical Appliances**
  Permissible electrical appliances include microwaves and appliances without open coils. Students may bring small (4cu. Ft. or less) refrigerators, but are subject to a safety check. Coffee makers, computers, stereos, televisions, radios, irons, non-commercial hairdryers, and other similar appliances are permitted, unless specifically prohibited by the staff.

  Caution: “We strongly recommend the use of surge protectors. Caution should be taken to prevent fire hazards resulting from excessive use of appliances and over dependence on power strips and extension cords”.

- **Flammables**
  Due to safety concerns, burning candles, incense, and other open flames are strictly prohibited. Fire or smoke producing articles, such as Bunsen burners, portable stoves, kerosene lamps, cut trees, barbeque grills, or other fire starting devices are also prohibited in residences, indoor residential areas, or adjacent outdoor space without staff supervision and approval.

- **Smoking**
  The University prohibits the use or possession of all tobacco products and paraphernalia on campus. Violation of this policy by a student could result in a fine and may result in other disciplinary sanctions.

**Fire Safety Reporting**

In the event of a fire, the following notification procedures should be followed.

1. Resident Educator, Resident Assistant, or student pulls fire alarm, notifies Campus Safety
2. Campus Safety notifies Olathe Fire Department and Director of Campus Safety.
3. Director of Campus Safety notifies the Director of Operations and Dean of Residential Life
4. Director of Operations will notify the University President, if necessary.
When a fire is discovered, the resident or staff member who first discovers the fire should pull the internal fire alarm. The internal fire alarms are monitored by Simplex Grinnell and they will notify the Olathe Fire Department and Campus Safety. Campus Safety should also get a call from the resident or staff member reporting a fire. Olathe Fire Department and Campus Safety officers are then dispatched to the scene. Olathe Fire Department has control over all emergency situations, and it the event of an actual fire; the OFD has direct control over the situation. The Director of Campus Safety should arrive at the scene, and assess the situation. The Director is responsible for notifying the Director of Operations. If necessary, the Campus Safety Director will then notify other key individuals under the direction of the Director of Operations.

**Building Evacuation Policy and Procedure**

University policy requires immediate building evacuation by occupants during fire alarms. To help reinforce this requirement, Campus Safety has partnered with the staff of Residential Life to ensure that all building residents are properly trained in building evacuation procedures.

In case of any fire or fire alarm in a residence hall, staff members and residents should respond quickly and calmly. Staff members should immediately begin evacuation procedures for the entire building, and initiate evacuation plans for occupants with disabilities or special needs. All students shall immediately evacuate the building and go to the designated staging area or to a common collection point upwind from the building. Students are not allowed to re-enter the building until the Olathe Fire Department or Campus Safety authorizes them to do so. The following fire alarm responsibilities and evacuation procedures are listed below:

**Campus Police:**

1. Respond to the reported location.
2. Confer with the RE, or an RA, regarding what the actual event is (fire or a false alarm).
3. If it is evident to an officer there is no fire, the alarm will be silenced.
4. If fire is reported to be active in a building:
   a. Call 911 immediately to let them know we have an active fire, then notify the Campus Safety Director immediately.
   b. No one will be allowed to enter the building – including Safety Officers.
   c. Clear and secure the area near the burning building.
   d. Give “exterior alerts” around the building.
   e. Await the arrival of OFD personnel and assist as requested.
   f. Receive a list of missing persons and their room numbers from the RA’s and/or RE’s and the assistants.
   g. Provide the list of missing persons and their room numbers **IMMEDIATELY** to the FD’s incident commander.
   h. Once an “all clear” has been issued by the OFD, **AND** once the OFD has authorized residents to return to the building, they may be released to do so.
**Resident Educators:**

1. **Primary Responsibility** – Observe the progress of residential assistants and provide assistance as needed.
2. Ensure RA’s are controlling their hall’s residents, that each is separated, and that RA’s are accounting for their residents.
3. If your dorm uses a check-out log, it should be taken to the assembly points and used to determine if missing residents have checked out.

**Resident Assistants:**

1. Do NOT place yourself in peril. If you cannot safely check your hall, exit the building immediately.
2. Only if safe, check each room on your hall to ensure no one remains in the building.
3. If you open a door to check a room, be certain to close it before proceeding to the next one.
4. Move to your hall’s pre-arranged assembly point.
5. Take an immediate census to determine who is not present.
6. If possible, check the missing persons against check out log.
7. Assign a hall resident to take a WRITTEN list of the names of the missing and their room numbers to the Campus Safety Officer.
8. Keep your residents together and direct them as you are instructed to do.
9. Do NOT return to your building until OFD or Campus Safety directs you to do so.

**Fire Safety Education**

Students receive the majority of their training from the Residential Life Staff and the Olathe Fire Department at the start of each academic year. OFD meets with all new and transfer students for fire safety education. They also set up and perform a dorm room burn to promote understanding of fire safety and how quickly a fire can spread. In addition, the Olathe Fire Department meets with the Resident Educators and Assistants for fire safety training at the beginning of the year.

Students residing at MidAmerica Nazarene University residence halls are provided training and information that will enable them to prevent, escape, report, or handle any fire emergency within the residence halls. The training is mandatory and they are provided with information regarding their floor, their building as well as fire safety, and the University policies and procedures. Immediately upon moving into a hall, students are shown the location of pull stations, fire safety equipment, extinguishers, and fire evacuation routes from buildings.

Once per semester dormitory fire drills are performed. These are timed drills, and performed to observe student behavior. The drills also serve as an educational tool to allow the Department of Campus Safety to educate the RE’s, RA’s and students in proper evacuation drills and response to fire alarms.
Fire safety education programs and information are available through the Olathe Fire and Rescue Department at 913-592-5233.

**Plans for Future Improvements**
All MidAmerica University buildings meet or exceed the city of Olathe’s fire safety requirements. The University continues to work closely with the Olathe Fire Department and other outside sources by following their recommendations for future improvements to bring our buildings above, or beyond current requirements. Campus Safety will also strive to develop further Fire Safety educational programs in order to keep our faculty, staff, and students safe.