

ADMISSIONS

MISSION STATEMENT

The Undergraduate Admissions Office is committed to providing accurate and current information to prospective students and their parents regarding the University's Christian mission, majors, programs, costs and admissions process. The Admissions Office is committed to quality customer service and providing information to prospective students in an efficient, caring, timely and confidential manner.

ADMISSION PROCEDURES

MidAmerica Nazarene University values moral character and personal integrity in addition to intellectual ability and academic achievement, and seeks students who also value these characteristics and who are in harmony with the University's mission as a distinctively Christian liberal arts institution of the Church of the Nazarene.

MidAmerica is selective in its admission, with enrollment being contingent on the student's ability to meet the academic standards and moral principles of the University. Prospective students who do not meet these standards and principles will be denied admission. In order to be considered for admission, the prospective student must submit an Application for Admission and supporting documentation before the semester's enrollment deadline approximately one week after classes begin (see academic calendar). Applicants for admission should be aware of the desirability of applying early since priority is given to early applicants in such matters as campus housing, scholarships, certain loans and grants.

Applicants are reminded that admission to the University does not assure the student of housing, financial aid, or other necessary arrangements incidental to attending the University.

Applicants who have attended previous colleges or universities are required to list all institutions, including any coursework attempted through high school dual-enrollment. Failure to list all institutions attended will delay the processing of your application. Official determinations regarding the transferability of prior course work are completed by the Registrar's Office.

REQUIREMENTS FOR ADMISSION

Successful candidates for admission must have graduated from an accredited high school having completed at least 15 units of study. While the University does not require specific subjects for entrance, it does recommend the following optimum preparation:

Math	3 units
English	4 units
Science	3 units
Social Studies	3 units
Foreign Language	1 units

In addition, students are advised to participate in a college preparatory curriculum. First-time freshman students entering MidAmerica Nazarene University are encouraged to take the ACT or SAT examination. The examination should, whenever possible, be taken during the student's junior or senior year of high school. High school students expecting to enroll at MidAmerica should ask their principal or counselor about taking the ACT or SAT examination. High school graduates who

do not have scores on file in the Admissions Office, may take the ACT at MNU. A fee is charged when the test is administered by the University. (Only the ACT test is given on campus.) **MNU's ACT code number is 1445. MNU's SAT code number is 6437.**

FRESHMEN

Regular Admission: Regular Admissions decisions are made and communicated to students once an application is received along with supporting documents deemed necessary to make a decision. Admission may be granted to traditional freshmen students who have submitted all required materials, meet the GPA requirement (minimum grade point average of 2.5 (or above) on a 4.0 scale (six-semester high school transcript required for early admission decision)) and fulfill one of the other two requirements:

1. A rank in the top 50 percent of the high school graduating class.
2. An ACT composite standard score of 19 or a minimum SAT CR+M score of 910.

Students accepted under regular admissions may be placed in developmental courses based on the ACT or SAT sub-scores. Students with high school grades and standardized scores below the requirements for regular admission must enroll in development courses or take the placement test available at the MNU Center for Professional and Academic Success. Students with no ACT or SAT scores may need to take the Accuplacer exam to determine eligibility for English and mathematical classes.

Conditional Admission: Students who fail to meet the conditions for regular admission may be admitted on a conditional basis with the approval of the Admissions Committee after submitting additional documentation. Additional documentation includes a written essay and contact information for a reference. The Admissions Committee reserves the right to request additional information from the applicant in order to determine the applicant's readiness for study at the collegiate level.

Post-acceptance requirements for students admitted conditionally: Students offered conditional admission will be required to complete mandatory developmental courses, and pass Freshman Seminar and Success in their first year. Students admitted conditionally may enroll in a maximum course load of 14 semester hours with a combination of developmental and General Education courses. Students must earn a minimum cumulative GPA of 1.50 and grades of C- or better in each graded course in their first year. The successful completion of these requirements will place the student in Good Academic Standing. Failing to meet these minimum requirements in the first semester jeopardizes a student's continued enrollment at MidAmerica Nazarene University and will place a student on Academic Probation. Refer to the Academic Probation and Ineligibility Policy for detailed probation information.

Students admitted conditionally are provided specialized instruction through Freshman Seminar and Success course and offered support services through the Center for Academic and Professional Success. Depending on the student's individual circumstances, the student may be ineligible to participate in co-curricular activities. Refer to the Supplemental Education Program information and the Freshman Studies course sections of this catalog for complete descriptions of the required supplemental courses. Conditional acceptance status may be removed by retaking the ACT or SAT test and score at levels which meet requirements for good standing.

Students who are 21 or older may be considered for acceptance by the Admissions Committee without an ACT or SAT score.

TRANSFER STUDENTS

Students from institutional accredited colleges and universities are welcome to apply as transfer students. Transfer students are defined as students who have earned one or more semester hours of credit after high school. A student graduating from high school and coming to MidAmerica Nazarene University the following semester will be considered an entering freshman regardless of the number of hours of college credit he/she accumulated during high school.

Transfer students who have a GPA of 2.00 or better are accepted in good standing. In addition to the completed Application for Admission, students who have earned less than 24 hours of transfer credit must submit an official ACT or SAT report in addition to the transcripts from all colleges attended. Students not meeting these requirements for admission may be considered for conditional acceptance through the Admissions Committee.

Residency requirements apply to all transfer students. Transfer credit policy should be reviewed carefully to determine what coursework will be considered for transfer.

NON-DEGREE SEEKING STUDENTS

A student may be accepted as a special student under the following conditions:

1. The student makes application;
2. The student declares in writing that he/she does not wish to work toward a degree at MNU, does not wish to be considered as either a student in good standing or a student accepted provisionally;
3. Only wishes to take one or more courses for personal enrichment apart from any degree program; and
4. The student may register for courses on a space-available basis after Registration Day.

EARLY ADMISSION

Early admission of high school senior and second semester junior students is possible. Early College students must complete the regular Application for Admission to MNU and meet all of the following conditions:

1. They are a junior or senior in high school.
2. They have a score of 18 composite on the ACT or receive special action of the Admissions Committee.
3. They have a 3.0 or better GPA based on a 4.0 scale in grades 9, 10, & 11.
4. They are 16 years old.
5. They take no more than twelve (12) hours per semester.

The student may register for courses at the conclusion of Priority Registration.

ADMISSION PROCESS

FRESHMAN

DEGREE SEEKING STUDENTS

Applying for Admission - Prior to enrollment, a student must complete the admissions process by submitting all of the following:

1. Complete the Application for Admission.
2. If applicable, submit results of the ACT or SAT. MNU's ACT code is 1445 and SAT is 6437.

3. Submit official high school transcripts to MNU.
An official transcript is signed by a designated school official and stamped/sealed with an authorized school embossed seal or stamp. Acceptance can be administered with a minimum 6th semester, official high school transcript.
4. Complete an official Admissions Interview (Highly Recommended).
The interview may be completed while visiting campus, but can be completed over the phone if necessary. The Admissions Interview allows for the admissions staff to better understand the student's interests, talents, and pre-enrollment expectations.
5. Complete the FAFSA and ask that your ISIR be shared with MNU. Our institutional number is 007032.

After Acceptance - The following are required in order for the admissions process to be considered complete:

1. Confirmation Deposit - \$200. The confirmation deposit is refundable if the student notifies the Office of Admissions in writing of his/her non-attendance before May 1 for the Fall semester and January 1 for the Spring semester. Failure to notify the Office of Admissions in writing will cause the prospective student to lose his/her deposit.
2. Housing Questionnaire
Note: The confirmation deposit must be paid before the room assignment and pre-registration can proceed.
3. Official, final transcripts with graduation date from your high school (first-year students only).
4. Meningitis immunization or signed waiver. MNU requires students to have the meningitis immunization or sign a waiver stating he/she is choosing not to be immunized. In the event, the student contracts meningitis, he/she waives his/her claim against the University as a result of the failure to receive the vaccination.

TRANSFER

Applying for Admission - Prior to enrollment, a student must complete the admission process by submitting all of the following:

1. Complete the free Application for Admission.
2. Submit an official high school transcript (if the student has completed less than 12 college credit hours).
3. Submit official transcripts from ALL colleges previously attended.
An official transcript is signed by a designated school official and stamped/ sealed with an authorized school embossed seal or stamp.
4. Complete an official Admissions Interview (Highly Recommended).
The interview may be completed while visiting campus, but can be completed over the phone if necessary. The Admissions Interview allows the admissions staff to better understand the student's interests, talents, and pre-enrollment expectations.
5. Complete the FAFSA and ask that your ISIR be shared with MNU. Our institutional number is 007032.

After Acceptance - The following are required in order for the admissions process to be considered complete:

1. Confirmation Deposit - \$200 (fully refundable until May 1st for the fall semester and January 1st for the spring semester)
2. Housing Questionnaire

Note: The confirmation deposit must be paid before the room assignment and pre-registration can proceed.

3. Meningitis immunization or signed waiver.

READMISSION PROCESS

Readmission applies to any student who has completed at least one (1) hour of credit at MNU and has missed one (1) semester or more. There is no fee for readmission. If a student applied to MNU and was accepted but never attended, he/she must reactivate his/her application through the Office of Admissions.

Procedure:

1. Submit a reapplication form available by going to <https://www.mnu.edu/readmit> and notify the Vice President of Student Development after your application has been submitted.
2. If the student was on academic probation, consult the Director of Persistence.
3. Apply for financial aid with Student Financial Services.
4. If the student has attended another institution since leaving MNU, request an official transcript for each institution to be sent to the Registrar's Office (if seeking degree from MNU).
5. Contact the department of intended major concerning registration for classes.

INTERNATIONAL STUDENTS

MidAmerica Nazarene University welcomes International Students. Upon request students seeking admission into MNU programs will be sent an International Student Admissions Packet. Application for Admission to the traditional undergraduate programs must be submitted at least 90 days prior to the beginning of the semester (by May 15 for Fall Semester and by September 15 for Spring Semester). International Transfer Students from other colleges or universities in the United States must submit an application 30 days prior to the beginning of each semester. Students seeking admission to other academic programs offered at MidAmerica Nazarene University must follow the time procedures set up by those programs. When all admission requirements have been met, the MNU International Student Advisor will issue the prospective International Student an I-20 document required by ICE for F-1 visa status.

For students seeking admission to the traditional undergraduate programs, the following must be submitted and received:

1. A completed Application for Admission — sent at least 90 days before the beginning of the semester
2. Required Fees: Confirmation Deposit - \$200 (fully refundable until May 1st for the fall semester and January 1st for the spring semester)
3. A minimum official TOEFL paper-based score of 550, or minimum computer-based score of, or internet based TOEFL score minimum of 76 (students with a 61 or higher may be considered for conditional acceptance) or IELTS score of 6 or higher. (MidAmerica's TOEFL code number is 6437)
4. For the International Student from a world area whose first official language is English, an official ACT or SAT score which meets the same requirements for admission as domestic students. If the ACT/SAT scores qualify for only provisional acceptance, TOEFL is also required.
5. An original, notarized Affidavit of Support and required supporting documentation of evidence of ability to pay school bills in accordance with policy.
6. An appropriately completed and signed International Student Financial Summary to cover estimated semester charges, verifying at least an equal amount of financial support available for each semester in attendance at MNU.
7. Meningitis immunization or signed waiver.

8. Original transcripts and records (sent directly from the institution), documenting all completed secondary and university academic work.
9. An appropriately completed recommendation from an institutional official, pastor, or comparable person.

International Students may apply to any academic program at MNU. The application process varies with each program. All International Students who wish to study at MNU must work with the MNU International Student Advisor, who is also the Designated School Official (DSO) for Immigration and Customs Enforcement (ICE) at MNU, in order to receive the required I-20 document and to insure that proper ICE guidelines are followed for academic study in the United States.

EXTENSION POLICY

Definition - F-1 students are admitted to the U.S. for Duration of Status (D/S). The duration of status is noted on the I-94 card often with a D/S. Additionally, students are given a deadline which is noted on their I-20, by which to complete their studies. This means students may remain legally within the U.S. as long as they are in compliance with the regulations regarding the maintenance of their F-1 status and are making progress toward completion of the degree they have declared as their educational objective at MNU. F-1 students who are not able to complete all of the courses required for their educational program by the completion date noted on the most current, valid I-20 are required to apply for a program extension. Other reasons for extending the program may include change in major, studies interrupted by illness, etc.

Eligibility - I-20 extension applicants are required to:

1. Be in lawful status.
2. Be enrolled as full-time students at a DHS approved school or have been given approval by the PDSO/DSO that issued the student's current I-20 to be enrolled in less than 12 hours.
3. Apply within the 30-day period prior to the completion date (Item #5) on their I-20.
4. Maintain good academic performance.

Limitations

1. MNU will grant extensions for a maximum of 12 months at a time. If a student requires more than one 12-month extension, s/he must seek another extension.
2. A maximum of three (3) extensions may be granted at the bachelor's level of study.

Students

1. Make an appointment with an MNU academic advisor to discuss your need for an extension within the 30-day period prior to the completion date (Item #5) on your I-20. If a program extension is warranted, the advisor will complete the MNU Extension Request form.
2. Submit to the PDSO/DSO the completed MNU Extension Request form with your MNU program plan and an advising transcript.

NOTE: An extension request will not be processed if you do not provide your SEVIS ID number.

3. Once all required documents have been submitted to the PDSO/DSO, a new I-20 authorizing an extension for a maximum of 12 months will be created. Students will be contacted via their MNU student e-mail account to sign the new I-20 and keep as their official I-20.

LESS THAN FULL-TIME STATUS

Only in the situations listed below are students enrolled in less than a full course of study considered

to be maintaining status:

1. Illness/medical condition documented and required by a licensed medical doctor, doctor of osteopathy or a licensed clinical psychologist for a specific period of time.
2. Initial difficulty with the English language within the first semester to one (1) year of study in the U.S. This option is only available during the first semester of attendance in the U.S.
3. Initial difficulty with reading requirements within the first semester to one (1) year of study in the U.S.
4. Unfamiliarity with U.S. teaching methods within the first semester to one (1) year of study in the U.S.
5. Improper course level placement by recommendation of an MNU academic advisor.
6. To complete a course of study within the current term as documented, recommended by a MNU academic advisor and approved by the PDSO/DSO before the official 20th day of classes.

Limitations

1. Students must be authorized for a reduced course load (RCL) prior to dropping below a full course of study. Dropping enrollment below a full course of study before approval from the PDSO/DSO will place an F-1 student out of status.
2. The maximum duration of an authorization to drop below full course load for F-1 students is:
 - Academic difficulty is a maximum of one (1) semester at the bachelor program level.
 - Initial difficulty with English language is a maximum of one (1) semester at the bachelor level.
 - * The student must continue to attend classes toward his or her degree.
 - * This option is only available during the first semester of attendance in the U.S.
 - Medical reasons are an aggregate of twelve (12) months per academic level of study.
 - * Students may request a maximum of one (1) semester at a time by submitting this form.
 - If a student requires a second RCL, he/she must submit a second Request for Less Than Full-Time Enrollment form prior to payment deadline of the semester in which student is requesting the RCL.
3. “Imminent danger of failing a class” is not a permissible reason for authorizing a reduced course load.
4. Students authorized for medical leave of absence may not be eligible for employment while on medical leave if the problems they are experiencing are severe enough to interfere with studies.

Process

1. Complete the Student Information Section. Your SEVIS identification number must be written in Part I of this form or processing of your request will be delayed.
2. If Section II will be completed by your medical provider, he/she is to fax the form directly to the International and Immigrant Student Services office at 913-971-3481 and return the original to you to submit to the International and Immigrant Student Services office in Campus Center.

Once all required documentation has been submitted and approved by the PDSO/DSO, a new I-20 will be issued to reflect the reduced course load authorization for the requested semester/ term.

This school is authorized under Federal law to enroll nonimmigrant alien students.

Contact: Office of Admissions

MidAmerica Nazarene University

2030 East College Way

Olathe, KS 66062-1899

Phone 913-971-3380 or 1-800-800-8887 ext. 3380

Fax 913-971-3481

INTERNATIONAL TRANSCRIPT EVALUATION

For prospective International Transfer Students from colleges and universities in world areas other than the United States, an official evaluation of transcripts by an approved international transcript evaluation service must be requested and sent to the MNU International Student office, before academic courses may be considered for transfer credit. This is the International Transfer Student's responsibility.

The following is a list of approved Evaluation Services. In order to grant credit, the student should have a course-by-course evaluation done.

AACRAO American Association of Collegiate Registrars and Admissions Officers Foreign Credential Evaluation Service

One Dupont Circle NW, Suite 520 Washington, DC 20036

202-293-9161; <http://www.aacrao.org/credential/index.htm>

ECE Educational Credential Evaluations, Inc. PO Box 514070

Milwaukee, WI 53203-3470

414-289-3400

www.ece.org

WES World Education Services

International Academic Credential Evaluation Bowling Green Station

P.O. Box 5087

New York, NY 10274-5087 212-966-

6311

www.wes.org

NACES National Association of Credential Evaluation Services

Any service listed as a member of this organization

www.naces.org